East Bergholt High School

Current Accreditation Level Approved TP

Accreditation Expiry Date 31/03/2027

Introduction

Site Details	
Type of Site	School
URN	137218
Name of site	East Bergholt High School
Travel Plan Coordinator	Dan Woodcock
Telephone Number	01206298200
E-mail address	enquiries@ebhigh.org.uk
Address	Heath Road, East Bergholt, Colchester, Suffolk, CO7 6RJ
Website	https://www.ebhigh.org.uk/
Site Introduction	We are located in East Bergholt a village on the Suffolk / Essex border. We draw students from around 30 feeder primary schools located in rural or semi-rural areas (e.g. Capel St Mary Stratford St Mary Brantham Copdock) as well as the southern fringes of Ipswich (e.g. Chantry and Pinewood). Although our catchment area is Suffolk we also take students from North East Essex (e.g. Boxted Langham Manningtree).
Location Type	Urban with Significant Rural

Site Details	
Local Amenities	The school has a Sports Centre that is open to the general public outside of school hours and at weekends. Other local amenities in the village of East Bergholt include a Co-operative Supermarket a church several pubs cafes and restaurants. The village has a playing field cricket club football club and tennis club. It is also located approaximatley 2km from Flatford Mill that is managed by the National Trust.
Type of School	Secondary
Education Level	Key Stage 3 Key Stage 4
Head Teacher	Mr D Woodcock

Student Information	
Age Range of Students	11 to 16
Number of Students	902

Staff and Volunteer Information	
Number of Full Time Employees	84
Number of Part Time Employees	0
Number of Volunteers	8
Volunteers who have been involved in the delivery of your Travel Plan	1 member of our Governing Body

	Opening times	Closing times
Monday	08:30:00	16:30:00
Tuesday	08:30:00	16:30:00
Wednesday	08:30:00	16:30:00
Thursday	08:30:00	16:30:00
Friday	08:30:00	16:30:00
Saturday		
Sunday		

	Opening times	Closing times
Students' Official Start Time	09:00:00	
Students' Official Finish Time	15:35:00	
Breakfast Club Starts		
Breakfast Club Finishes		
After School Club Starts	15:35:00	
After School Club Finishes	16:45:00	
Other Timings	The Sports Centre is open outside of school hours. https://www.abbeycroft.org.uk/east-bergholt-sports-centre/	

Aims and Objectives

Aims & Objectives of Travel Plan	
Aim	To manage school travel in a safe and sustainable way.
Objectives	1. To increase the safety of pupils and adults accessing the school site on foot 2. To improve levels of health and wellbeing by promoting active travel 3. To encourage both staff and students to use sustainable forms of transport when travelling to and from the school site

Working Group & STP Summary

Name	Role
Dan Woodcock	Headteacher
Scott McGlone	Travel Plan Coordinator
Gordon Bird	Site Management Team

Working Group Actions

Site Audit

Transportation Links	
Does the school have a School Street in place?	No
Details of Walking Access to site	Site is accessed via two routes from Heath Road (B1070): 1. Pedestrian entrance to the west of the main vehicle entrance 2. Pedestrian entrance to the east of the main vehicle / bus park entrance (adjacent to the zebra crossing)
Details of Cycling access to site	Site is accessed from Heath Road (B1070) via the main vehicle access route onto the school site. The bicycle rack is located on the central avenue adjacent to the school reception.
Details of Bus access to site	Site is accessed from Heath Road via the bus only access route. Ipswich buses serve the school site with the following services: 92 93 93A 695 695R 635 636 693 First Bus serves the school site with the following services: 694 Beestons serves the school site with the following services: 316
Details of Rail access to site	Nearest station is Manningtree Station (approximately 5km). To travel to the school site from Manningtree station either the 693 bus or a taxi would need to be used.
Details of Road Access to site	Road access to the site is via Heath Road (B1070). The school is well connected to the A12 with Ipswich being approximately 15 minutes drive and Colchester approximately 20 minutes drive.

Facilities		
	Description	Numbers
Cycle Parking	Total Student Cycle Spaces	30
	Total Staff Cycle Spaces	30
	Total Visitor Cycle Spaces	30
	Details of on-site Cycle Parking	Covered cycle storage covered by CCTV at front of school. Further plans to expand cycle parking of School Rebuilding Programme to 110 spaces in total.
Scooter Parking	Scooter Parking Spaces	0

Facilities		
Storage Lockers	Storage lockers for equipment	300
Parent Shelter	Number of Parent Waiting Shelters	0
Shower Facilities	Showers available	6
Motorcycle/scooter	Parking facilities	Motorcycles / scooters are parked within car park spaces.
Coach Parking	Facilities for coaches to park	10
Details of coach parking facilities	There is a designated bus park adjacent to Heath Road (B1070). Parents are encouraged not to park in this area or pick up / drop off students. The parking bays allow students to safely access the buses under the supervision of staff and the drivers.	

Car Travel	
Accessible parking spaces	5
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	0
Electric Vehicle Charging Points	0
Staff Parking Bays	114
Visitors parking spaces	0
Other car parking details	
Fleet Vehicles	
Bus/Minibus	1
Pool Bicycles	0
Other	0

Fleet Vehicles	
Further Information	

STARS (Sustainable Travel and Road Safety) Audit	
Name of road (outside main entrance)	Heath Road (B1070)
Name of other roads surrounding the site	No other roads.
Date of assessment	05/11/2024
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	30mph

How many of the following crossing facilities are present within 500m of your site?	
Pelican Crossing	0
Puffin Crossing	0
Toucan Crossing	0
Zebra Crossing	1
School Crossing Patrol	0
Pedestrian Refuge	0

Further Questions	
Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	No
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	No
What is the quality of the pavements like within 500m of the site?	Poor
Any other obstacles or road layout issues within 500 metres	The is an access road to the Constable Medical Centre opposite the school and a KMC Garage is situated approximately 200m west of the school on the B1070. These create additional traffic on the B1070.

Surveys, Modal Shift & Targets

Student Travel Modal Shift

Modal Split		Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2024/20 25	Number %	94 13.28	2 0.71	0 0	452 63.84	5 0.71	30 4.24	0 0	0 0	125 17.66	0 0	708

Staff Travel Modal Shift

Modal Split		Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2024/20 25	Number %	0 0	2 0	0 0	0 0	0 0	0 0	0 0	0 0	53 96.36	0 0	55
2024/20 25	Number %	0 0	2 0	0 0	0 0	0 0	0 0	0 0	0 0	53 96.36	0 0	55

Targets

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Expired	Staff Mode of Travel	Car Share			6	0	6	2024 / 2025	To increase the number of staff travelling to school via car share from 0% to 5% by the end of August 2025.
Expired	Student Mode of Travel	Park and Stride	4.24	3.25	6	41.51	1.75999999046326	2024 / 2025	Increase the number of students who are dropped at designated points in the village and then walk into the village.

Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Completed	Pupils	P1	Dan Woodcock	20/02/2026	Pupils were inivited to view plans for the school rebuild and then asked to respond to an online survey sharing their views.	11/02/2026
Completed	Residents, Businesses and Local Community	RBLC1 Inform Residents of active and sustainable travel efforts	Dan Woodcock	26/01/2026	Residents, businesses and the local community will be invited into the school on 26 January to view and comment on plans for the school rebuild.	11/02/2026

Travel & Transport Issues

Current Travel & Transport Issues			
Status	**Details of Issue / concern**	**Date of Issue**	**Category**
Current	Road safety on the B1070 for pedestrians accessing the school site.	08/11/2024	Road Safety

Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed - No Evidence	Cycling	C16 Other cycling initiative 1	Dan Woodcock	22/09/2025	Promotion via Newsletter and Tutorial activities	26/09/2025
Completed	Air Quality	AQ13 Anti-idling Initiative	Dan Woodcock	27/03/2026	Promotion within newsletter.	26/03/2026
Completed	Cycling	C11 Staff Cycle to Work Scheme	Dan Woodcock	30/06/2025	Promote the cycle to work scheme via the staff bulletin and staff briefings.	27/06/2025
Completed	Public Transportation	PT10 School has anti-bullying policy for School Transport/Public Transport	Dan Woodcock	31/01/2026	Copy of 2025-26 Anti-bullying Policy	23/01/2026
Completed	Public Transportation	PT3 School promotes responsible behaviour on public transport / has Bus Behaviour Policy	Rob Herbert	28/11/2025	The school Behaviour and Rewards Policy was updated to explicitly cover expected behaviour on school buses and public transport (P12 as attached).	21/11/2025
Completed	Public Transportation	PT4 Safe/ Accessible Private Coach Pick up/Drop of	Dan Woodcock	19/12/2025	Risk assessment.	19/12/2025
Completed	Road Safety & Training	R16 School has lobbied for installation of safer crossings on the route to school	Dan Woodcock	13/02/2026	Evidence uploaded of plans submitted to Suffolk Highways outlining the position of additional crossing points and traffic calming measures outside the school gates.	10/02/2026
Completed	Walking & Scooting	W11 Walking / Wheeling Trips	Mark Wilshaw	28/03/2025	Registers of the number of students who participate. Photos from the walk. Feedback from staff and members of the public.	28/03/2025
Completed	Walking &	W16 Other walking,	Dan Woodcock	31/08/2025	Encouraging more parents to drop their children	14/11/2024

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
	Scooting	wheeling & scooting 1			in the village and walk a short distance into school. We are aiming to increase the number of students who enter the school site on foot and decrease the number of cars on site.	
Completed	Walking & Scooting	W6 Walk to School Week	Scott McGlone	19/05/2025	Publish the walk to school week on the school calendar and website. Communicate walk to school week to parents via the April newsletter and via email in the week prior to W2S week.	20/01/2026

Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Promotion	PR13 Travel to school information included on the school website	Scott McGlone	31/12/2025	Download from website to demonstrate information shared with parents.	19/12/2025
Completed	Promotion	PR15 Travel to school information included within the Prospectus	Dan Woodcock	01/09/2025	Documents and supporting information from the School Travel policy found on the school's website.	01/09/2025
Completed	Promotion	PR16 Letter from Head Teacher to Parents including travel to school information	Dan Woodcock	05/09/2024	Emails sent out to parents/carers requesting that they are parking considerately when dropping off and picking up their children at the beginning and the end of the school day.	21/11/2025
Completed	Promotion	PR17 Travel to school information included in new parent / carer packs	Dan Woodcock	05/09/2025	Email sent out to all prospective Year 7 parents explaining the safe drop off and pick up of students at the beginning and end of the school day.	05/09/2025
Planned	Promotion	PR1 Newsletter promoting safe and sustainable travel	Dan Woodcock			